
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Budget Consideration – Emergency Management**
DATE: September 23, 2024

Attached are the Public Safety budget worksheets for your consideration.

An item not reflected in the worksheets is a potential increase in the hours for the Emergency Manager from 10 to 15 hours per week. This would be an **add** of \$12,987 (salary, FICA, PERA); half of which would be covered by the REP grant.

Additional hours are needed in order to complete a variety of projects including:

- Evacuation Plans for all City facilities
- Update of the City's emergency plan including provisions for business continuation should City Hall become out of commission
- EMR/EMS training
- REP planning and coordination
- Radio management (portables and base stations), simulcast system
- Other projects as they arise